

1 **INDIANA ORGANIZATION FOR NURSING LEADERSHIP, INC.**
2 **BYLAWS 2019**

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4 **ARTICLE I – NAME/PURPOSES**

- 5 A. The name of the organization shall be Indiana Organization for Nursing Leadership,
6 Inc. (hereinafter, "IONL" or the "Organization"). The Organization is an Indiana
7 nonprofit corporation and is a mutual benefit corporation as defined by the Indiana
8 Nonprofit Corporation Act of 1991, as amended (the "Act").
- 9 B. The Organization is organized and at all times shall be operated exclusively for the
10 purposes identified in Article II of the Amended and Restated Articles of
11 Incorporation of the Organization, as the same may be further amended and/or
12 restated from time to time (the "Articles"), which article is incorporated in this Section
13 1.B by this reference as if stated in its entirety herein.
- 14 C. Mission: To shape health care through innovative and expert nursing leadership.

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16 **ARTICLE II – REGULATION**

17 The IONL Board of Directors, hereinafter referred to as the Board, is hereby authorized
18 to develop and implement regulations by which certain internal and external activities of
19 IONL shall be governed ("Rules and Regulations"). The Rules and Regulations shall at
20 all times be subordinate to these Bylaws of the Organization, as the same may be
21 amended and/or restated from time to time (these "Bylaws"). Whenever possible, the
22 terms of the Rules and Regulations shall be construed as consistent with these Bylaws,
23 but if an irreconcilable conflict exists, the terms of these Bylaws shall prevail, and the
24 conflicting terms of the Rules and Regulations shall be construed as void and without
25 effect.

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27 **ARTICLE III – MEMBERSHIP**

28 Section 1 –Membership

29 The organization has six (6) classes of members. The eligibility requirements for the
30 various classes of members are as follow:

32 A. Full Members

33 To be eligible to be a Full Member, an individual must be a registered nurse and
34 must: (i) Hold or aspire to hold an organizational role leadership that is
35 accountable for strategic, operational and/or performance outcomes in sites
36 where health care is delivered; (ii) Hold a faculty position in a nursing program;
37 (iii) Be a nurse consultant in the health care industry; (iv) Be an editor of a
38 professional nursing journal; and/or (v) Be a leader in regulatory or other nursing
39 or health care organization

- 40 1. Privileges – Full Members shall have voting rights, are eligible to hold office,
41 may chair and/or serve on committees and may attend social, business and
42 educational meetings.
- 43 2. Restrictions – Full Members have no restrictions.
- 44 3. Dues – Full Members are required to pay dues.

45 B. Student Members

46 To be eligible to be a Student Member, an individual must be a pre-licensure
47 nursing student at an accredited school of nursing.

- 48 1. Privileges – Student Members may attend social, business and educational
49 meetings.
- 50 2. Restrictions – Student Members shall have no voting rights, may not hold
51 office and may not chair and/or serve on committees.
- 52 3. Dues – Student members are required to pay dues.

53 C. Retired Member

54 To be eligible to be a Retired Member, an individual must be retired from the
55 Nursing profession and must have been a Full Member of IONL for a period of
56 five consecutive years prior to his or her application for Retired Member status.

- 57 1. Privileges – Retired Members shall have voting rights, may chair and/or serve
58 on committees and may attend social, business and educational meetings.
- 59 2. Restrictions – Retired Members may not hold office.
- 60 3. Dues – Retired members are required to pay dues.

61

62 D. Honorary Members

63 The Board may confer Honorary Member status on a Past President of the
64 Organization (who is not a Member of another class) or any other individual,
65 whether a nurse or non-nurse, who has contributed significantly to the
66 Organization.

- 67 1. Privileges – Honorary Members may attend social, business and educational
68 meetings.
- 69 2. Restrictions – Honorary Members shall have no voting rights and may not
70 hold office or serve on committees.
- 71 3. Dues – Honorary Members are not required to pay dues.

72 E. Associate Members

73 An individual who is not a registered nurse may become an Associate Member.
74 An Associate Member may be a non-nurse professional or any healthcare
75 consumer member of the corporate or political community who is interested in
76 working towards advancement of the healthcare system driven by the needs of
77 patients. The Associate Member's purposes, goals and initiatives must be
78 consistent with and supportive of IONL purposes, goals and initiatives. An
79 Associate Member must be sponsored by a Full Member, and his or her
80 application must be approved by the Board.

- 81 1. Privileges – Associate Members may attend social, business and educational
82 meetings.
- 83 2. Restrictions – Associate Members shall have no voting rights and may not
84 hold office or serve on committees.
- 85 3. Dues – Associate Members are required to pay dues.

86

87 F. Industry Partners

88 Industry Partner memberships will include educational institutions, healthcare
89 institutions, and organizations wishing to support the mission and vision of IONL
90 through Industry Partner membership. The amount of dues for all Industry
91 Partners will be determined by the Board of Directors. An Industry Partner must

92 be sponsored by a Full Member. The number of people who will receive mailings
93 from the Organization will be limited to two per corporate membership.

94 1. Privileges – Industry Partners may attend social, business and educational
95 meetings.

96 2. Restrictions – Industry Partners shall have no voting rights and may not hold
97 office or serve on committees.

98 3. Dues – Industry Partners are required to pay dues.
99

100 Section 2 – Establishment of Membership

101 Except as otherwise noted in these Bylaws, an individual or entity must apply to become
102 a member of IONL, and the Executive Director of IONL shall determine whether the
103 individual or entity satisfies the requirements for membership and will be admitted as a
104 member. If there is any question regarding eligibility, the application shall be submitted
105 to the Board for action. The Organization shall maintain a listing of members of each
106 class, which shall be updated from time to time by the Executive Director.

107 Section 3 – Eligibility Status Change

108 In the event that a Member ceases to satisfy the applicable requirements of his, her, or
109 its class of Membership, the Organization may, in its discretion, terminate the
110 Membership, reclassify the Member to a different classification of Membership for which
111 the applicable requirements are satisfied, or allow the Member to remain a Member of
112 the same classification for a period of up to two (2) years.

113 Section 4 – Termination of Membership

114 A. Any person may resign his or her Membership at any time by submitting a written
115 resignation to the President.

116 B. Membership may be terminated by the Board of the Organization for non-
117 compliance with the provisions of these Bylaws or the Rules and Regulations.

118 C. Any Member suspended or expelled may be reinstated by the affirmative vote of
119 majority of the Directors and payment of the applicable member dues.

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123 Section 5 – Voting

- 124 A. To exercise his or her voting rights, a Voting Member must be present and in
125 good standing, in which case each Voting Member shall be entitled to one (1)
126 vote as to each matter to be voted upon by the Voting Members.
- 127 B. Matters submitted to vote shall be determined by majority vote of Voting
128 Members present and voting; except as provided elsewhere in these Bylaws.
- 129 C. Any action required or permitted to be taken at a meeting of the members may
130 be taken without a meeting if a consent in writing setting forth the action so taken
131 shall be signed by eighty percent (80%) of the Voting Members.
- 132 D. Proxy voting shall not be permitted.

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ARTICLE IV – DUES

135 Membership dues shall be payable annually. The dues amount shall be recommended
136 to the membership by the Board for approval by vote of the Voting Members.

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ARTICLE V – AFFILIATION

139 Section 1 – American Organization for Nursing Leadership (AONL)

140 In recognition of a common purpose to develop and advance sound practices in the field
141 of nursing leadership, the Organization shall align membership eligibility necessary for
142 affiliation with AONL.

143 Section 2 – Indiana Hospital Association (IHA)

144 In recognition of the relationship between IHA and IONL, the Organization shall
145 maintain a regular line of communication with IHA through a staff member designated
146 by the President of IHA. Through this relationship and services furnished, any matter of
147 mutual concern shall be given a forum and such assistance as needed.

148 Section 3 – Other Organizations

149 In the event that the Organization establishes a relationships with other nursing or
150 similar organizations, affiliations or associations may be established and maintained
151 with such organizations. This shall be under provisions determined and prescribed by
152 the Board.

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154 **ARTICLE VI – MEETINGS**

155 Section 1 – Annual Meeting

156 An annual business meeting of the Organization shall be held in the fall of each year.
157 Interim affairs of the Organization that are deemed necessary for action may be
158 conducted at a special meeting at the Board’s request.

159 Section 2 – Board of Directors

160 The Board of the Organization shall meet not less than quarterly.

161 Section 3 – Special Meetings

162 Special meetings of the Members or of the Board may be called by the President or by
163 the Board.

164 Section 4 – Committee Meetings

165 Committee meetings shall be called at the discretion of the chairperson and notice shall
166 be given to the members prior to the meeting.

167 Section 5 – Educational Offerings

168 The Organization may sponsor educational meetings each year; one shall be in
169 conjunction with the annual fall meeting. Educational offerings may be open to non-
170 members.

171 Section 6 – Quorum and Action.

172 For any meeting of the members, the total number of Voting Members present shall
173 constitute a quorum for the transaction of business so long as three (3) officers, one of
174 whom must be the President or President-Elect, are also present. At any meeting of the
175 members at which a quorum is present, a vote of a majority of the Voting Members
176 present or voting at the meeting shall constitute the act of the Voting Members unless
177 the Articles or these Bylaws require the vote to be a greater number.

178 Section 7 - Written Consent

179 Any action which may be taken at a meeting of the Board or any committee may be
180 taken without a meeting if prior to such action, and upon notification to all Board or
181 committee members, a consent in writing setting forth such action is signed by all of the
182 Directors or committee members, as applicable, and is filed in the minutes of the
183 proceedings of the Board or said committee. Any such consent shall have the same
184 effect as a majority vote.

185 Section 8 - Meetings by Telecommunications Device

186 Any or all members, members of the Board, or committee members, as applicable, may
187 participate in a meeting by means of conference telephone or communications
188 equipment if all persons participating in the meeting can hear each other
189 simultaneously. Participation in such meeting in such manner constitutes presence in
190 person at such meeting.

191 Section 9 - Notice of Meetings

192 A. For any meeting of the members, a written or printed notice stating the place,
193 day, and hour of the meeting and in case of a special meeting, the purpose or
194 purposes for which such meeting is called shall be delivered, mailed, or sent by
195 electronic means by or at the direction of the President to each member of record
196 of the Organization at such address or e-mail address as appears on the records
197 of the Organization not more than thirty (30) nor less than ten (10) days before
198 the date of the meeting.

199 B. Unless otherwise expressly required herein, no notice shall be required for any
200 annual or regular meeting of the Board of Directors. Notice of the date, time,
201 place, and purpose of each special meeting shall be delivered by mail, facsimile,
202 or other means reasonably designed to provide prompt notice. Such
203 communication shall be made by or at the direction of the President to each
204 director and addressed to her residence or last known business address, at least
205 three (3) days before the day on which such meeting is to be held.

206 C. Notice of meetings of any committee shall be given by that committee's chair in a
207 manner consistent with the committee's charter, if any.

208 D. Notice of any meeting may be waived in a document filed by a member, board
209 member, or committee member, as applicable, with the President if the waiver
210 sets forth in reasonable detail the purpose or purposes for which the meeting is
211 called and the time and place of the meeting. Attendance at any meeting shall
212 constitute a waiver of notice of that meeting.

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216 **ARTICLE VII – BOARD OF DIRECTORS**

217 Section 1 – Composition

218 The Board of the Organization shall consist of the President, President-Elect, Immediate
219 Past President, Secretary, Treasurer, three (3) Board Members-at-Large, each district
220 president or chairperson or his or her representative, each Standing Committee
221 Chairperson, and two (2) Diversity Engagement Representatives.

- 222 A. All members of the Board must hold Organization membership.
- 223 B. To be eligible to serve as a Board Member-at-Large, an individual must
224 previously have served a term as District President, Chair of a Committee of the
225 Organization, or officer of the Organization. In the absence of the above criteria,
226 any current or former officers and members of the Board may submit a
227 recommendation. Each Board Member-at-Large shall serve a term of three (3)
228 years, with one (1) such Board Member-at-Large being elected each year.
- 229 C. Each director who serves on the Board by virtue of his or her position within the
230 Organization or at a district level shall remain a director for as long as he or she
231 continues to occupy such position within the Organization or at the district level.
- 232 D. The Executive Director shall be an advisory (non-voting) member of the board.

233 Section 2 – Quorum

234 For any meeting of the Board, a majority of the voting members of the Board shall
235 constitute a quorum for the transaction of business so long as the President or
236 President-Elect also is present.

237 Section 3 – Authority and Duties of the Board

- 238 A. The Board shall have authority to approve expenditures of funds for operation of
239 the Organization; accept committee and officer reports and/or approve any other
240 actions of officer or committee operations on behalf of the Organization.
- 241 B. The Board shall have the duty to ensure the achievement of the objectives of the
242 Organization and mandates of the membership.
- 243 C. The Board shall have authority to set policy per Article II of the Bylaws.
- 244 D. The Board shall develop criteria, including educational and experience
245 requirements, for an Executive Director.

246 E. The Board shall have the authority to appoint a qualified Executive Director who
247 is delegated the authority and responsibility for managing the Organization,
248 including employment of staff and establishment of a compensation plan with
249 appropriate job descriptions.

250 Section 4 – Authority and Duties of the Executive Committee

251 The Executive Committee of the Board shall conduct all Organization business which
252 may arise between meetings of the Board. The Executive Committee of the Board shall
253 be the President, President-Elect, Immediate Past President, Secretary, Treasurer, and
254 the three (3) Board Members-at-Large.

255 The Executive Committee shall make recommendations to the Board regarding the
256 employment and duties of the Executive Director and provide oversight and evaluation
257 of the Executive Director position.

258 Section 5 – Conflict of Interest

259 The Organization has adopted and follows a Conflict of Interest Policy. Each person
260 covered by such Policy will annually complete and sign a Conflict of Interest Disclosure
261 Statement.

262

263 **ARTICLE VIII – OFFICERS**

264 Section 1 – Officers

265 The officers of the Organization shall be the President, President-Elect, Immediate Past
266 President, Secretary, Treasurer and three (3) Board Members-at-Large. All members of
267 the Executive Committee will be members of AONL.

268 Section 2 – Eligibility

269 To be eligible to serve as an officer, an individual must be a current Full Member in
270 good standing and must hold a current leadership role in healthcare. Additional
271 eligibility requirements for specific offices are as follow:

272 A. President or President Elect:

273 2 years of active service on or to the Board in the past 3 years, to include at least
274 two years of service that required attendance at the Organization’s Board
275 meeting. This would include state committee participation or district leadership (if
276 not as President then verified by the District President).

277 B. Secretary:
278 2 years of active service (participation in local or state organization) in the past 3
279 years, one of which required attendance at the Organization's Board meetings.
280 This would include state committee participation or district leadership (if not as
281 President then verified by the District President). In the absence of the above
282 criteria, any current or former officers and members of the Board may submit a
283 recommendation.

284 C. Treasurer:
285 2 years of active service (participation in local or state organization) in the past 3
286 years, one of which required attendance at the Organization's Board meetings.
287 This would include state committee participation or district leadership (if not as
288 President then verified by the District President). In the absence of the above
289 criteria, any current or former officers and members of the Board may submit a
290 recommendation.

291 D. Board members-at-Large:
292 Any previous term as District President, Committee chair of IONL, or officer of
293 the Board

294 E. In the absence of the above criteria, any current or former officers and members
295 of the Board may submit a recommendation.
296

297 Section 3 – Election and Term

298 A. A slate of eligible candidates consisting of one candidate/per vacant position
299 shall be prepared by the Nominating Committee; shall be submitted to the Board
300 for affirmation; and shall be mailed to each member of the Organization not less
301 than thirty (30) days prior to the annual fall meeting. The Chairperson of the
302 Nominating Committee will present the slate at the annual fall meeting. Eligible
303 members who are present and consent to serve may be nominated from the
304 floor. If there are two or more candidates for an office, a ballot will be used. The
305 ballots shall be tabulated by the Secretary and two (2) other members appointed
306 by the President, who are not officers or candidates for office. Plurality vote shall
307 constitute an election.

- 308 B. Terms of Office
- 309 1. The term of the Presidency shall be two (2) years.
- 310 2. The President-Elect shall be elected bi-annually. At the end of a two (2)
- 311 year term the President-Elect shall become President.
- 312 3. The Secretary shall be elected bi-annually for a term of two (2) years and
- 313 for no more than two (2) consecutive terms.
- 314 4. The Treasurer shall be elected bi-annually for a term of two (2) years and
- 315 for no more than two (2) consecutive terms.
- 316 5. One board Member-at-Large shall be elected each year to serve one term
- 317 of three (3) years.
- 318 C. Officers shall serve from January 1st through December 31st. Newly elected
- 319 offices shall be ex-officio members, without vote, of the Board in the interim
- 320 between election and assuming office.

321 Section 4 – Duties of the Officers

- 322 A. The President shall be chief executive officer of the Organization, Chairman of
- 323 the Board, and shall preside at Board meetings of the Organization.
- 324 B. The President-Elect shall assist the President in the functions of the office
- 325 of the President and shall assume the duties pertaining thereof in the absence
- 326 of the President.
- 327 C. The Secretary:
- 328 1. Oversees minutes of all Board meetings and the Organization's business
- 329 meetings.
- 330 2. Oversees an active file on all committee reports.
- 331 D. The Treasurer:
- 332 1. Oversees active financial record of Organization's activities.
- 333 2. Prepares annual proforma budget with the Executive Director for board
- 334 and membership approval annually.
- 335 3. Authorizes expenditures of the Executive Director.
- 336 4. Discusses variances with the Board.
- 337 5. Serves as the chairperson of the Finance Committee and serves on the
- 338 License Plate Committee.

339 E. The Immediate Past President:
340 Shall serve as the chairperson of the Nominating Committee.

341 F. Board Members-at-Large:

342 1. A Board Member-at-Large is appointed by the President to serve as
343 chairperson of the Scholarship Committee.

344 2. A Board Member-at-Large is appointed by the President to serve as
345 chairperson of the License Plate Committee.

346 3. The President appoints Board Members-at-Large to serve as liaisons to
347 Affiliate organizations.

348 Section 5 – Removal

349 An officer may be removed by a majority vote of the entire Board at any time, with or
350 without cause.

351 Section 6 – Resignation

352 An officer may resign at any time by giving written notice to the Secretary or to the
353 Board. A resignation shall take effect upon receipt, unless a later time is specified
354 therein. Unless otherwise specified in the notice of resignation, the acceptance of a
355 resignation shall not be necessary to make it effective.

356 Section 7 – Vacancy

357 A. In the event the President shall be unable to complete the term of office, the
358 President-Elect shall assume the presidency for the unexpired term and shall
359 continue as President for the term which would have been served under normal
360 succession.

361 B. In the event of a vacancy in the office of President-Elect, the President shall
362 appoint, with ratification by the Board, an eligible member to fill this vacancy. In
363 this event, the offices of President and President-Elect shall be necessarily filled
364 through the election process at the next annual meeting of the membership.

365 C. In the event a Board Member-at-Large, Secretary, or Treasurer shall be unable
366 to fulfill the terms of office for which elected, the President shall appoint such
367 replacements as required to complete the unexpired terms.

368 D. In the event the offices of the President and President-Elect become vacant,
369 temporary leadership shall be assumed by the Secretary, Treasurer and the
370 Board.

371 1. The Secretary shall be empowered to call a meeting of the Board and
372 conduct the business of the Organization.

373 2. The Board shall act within thirty (30) days to make a decision regarding
374 filling the vacant offices either by appointment or special election.

375

376 **ARTICLE IX – OTHER POSITIONS**

377 Section 1- Diversity Engagement Representatives

378 A. Diversity Engagement Representatives shall be Full or Retired Members in good
379 standing in the Organization. Two (2) Diversity Engagement Representatives shall
380 be invited to attend all Board meetings for a two-year term in an advisory, non-voting
381 capacity to enhance diversity within the community of nurse leaders in the work
382 environment

383 B. Diversity Engagement Representatives (2) shall be appointed by the President-elect,
384 subject to Board approval after the annual fall meeting. Consideration will be given
385 to selection based on demographic characteristics of the patient population served
386 to strive to balance with those of the healthcare workforce (age, gender, ethnicity,
387 location and length of practice, specialty certifications, and primary language.)

388 Section 2 - Executive Director

389 The Organization may employ or otherwise contract for the services of an Executive
390 Director, who shall have general supervision and control over all the business and
391 property of the Organization, shall be accountable to the Board of Directors, and shall
392 perform such duties as the board of Directors may prescribe. The duties of the
393 Executive Director shall be as follows:

394 A. Works in tandem with the Secretary and Treasurer to maintain membership,
395 financial and document records of the organization.

396 B. Authorizes expenses of the organization.

397 C. Attends all sessions of the Executive Committee and Board in a non-voting, advisory
398 capacity.

- 399 D. Serves as the Archivist;
- 400 E. Maintains listings of the various members in IONL; and
- 401 F. Serves as an ex-Officio member of all committees.
- 402 G. Performs such other duties as may be necessary to coordinate and advance the
- 403 IONL objectives as directed by the Board and the Executive Committee.

404 **ARTICLE X – COMMITTEES**

405 Section 1 – Structure of Standing Committees

- 407 A. In addition to the Executive Committee, the Organization shall have eight (8)
- 408 standing committees, namely the Bylaws Committee, Legislation Committee,
- 409 Nominations Committee, Finance Committee, Program Committee, Public
- 410 Relations Committee, Scholarship Committee, and License Plate Committee.
- 411 B. The chairperson or chair-elect of all committees, except the Nominations and
- 412 Finance Committees, shall be appointed by the President-elect, subject to Board
- 413 approval after the annual fall meeting. The chairperson of standing committees
- 414 shall be a Full or Retired Member in good standing in the Organization. These
- 415 chairpersons will be invited to attend all board meetings.
- 416 C. The chairperson of each standing committee shall submit a written report at the
- 417 annual meeting and such interim reports as may be requested by the President.
- 418 D. To be eligible to serve as a member of a standing committee, an individual must
- 419 be a current Full or Retired Member in good standing. The President and
- 420 Executive Director shall be an ex-officio, non-voting member of all committees.
- 421 E. All members of a committee may vote on the business matter of the committee.
- 422 Except as otherwise provided by these Bylaws, a majority of the members of a
- 423 committee shall constitute a quorum for the transaction of business, and the act
- 424 of a majority of the committee members present at a meeting at which a quorum
- 425 is present shall be the act of the committee.
- 426 F. A member of a committee may resign at any time by giving written notice to the
- 427 committee chairperson and may be removed by the committee chairperson at
- 428 any time, with or without cause.

429 G. In the event of a vacancy on a committee, the President shall fill such a vacancy
430 by appointment to complete the unexpired term. Each committee member shall
431 serve for a two (2) year term.

432 H. Committee members shall be appointed by the President-elect, subject to Board
433 approval after the annual fall meeting. Committees shall be composed of a
434 minimum number of members as noted individually in Section 3.

435 Section 2- Advisory Nature of Committee Action

436 All actions taken and recommendations made by any committee (other than the
437 Executive Committee) shall be advisory and shall have no effect as actions of
438 IONL unless they are formally approved and adopted by the IONL Board or
439 granted full authority by the Board of Directors.

440 Section 3 – Standing Committees

441 A. Program Committee

442 The Program Committee is composed of a minimum of six (6) members, for a
443 two (2) year term. The Chairperson(s) shall serve a term of two (2) years. . It
444 shall be the duty of the committee to plan and implement the program for any
445 and all educational gatherings of the Organization, including those programs as
446 part of the annual business meeting.

447 B. Bylaws Committee

448 The Bylaws Committee is composed of a minimum of six (6) members, for a two
449 (2) year term. The Chairperson shall serve a two (2) year term and may serve
450 two (2) consecutive terms. It shall be the duty of this committee to review and
451 revise current bylaws as the needs of the Organization may dictate, and review
452 and recommend revisions of the Rules and Regulations as indicated by bylaws
453 changes or at the direction of the Board of Directors.

454 C. Nominating Committee

455 1. The Nominating Committee is composed of a minimum of four (4) members,
456 for a two (2) year term. The Immediate Past President serves as the
457 chairperson. The Nominating Committee shall prepare a slate of candidates
458 for the offices of President-Elect, Secretary, and Treasurer (one (1) candidate
459 for each vacant office), as well as for one (1) Board Member-at-Large

460 position. Letters of consent to serve from each candidate shall be on file prior
461 to the mailing of slate.

462 2. Members of the committee may become nominees for office.

463 3. Geographic location of officers will be considered to provide diverse State
464 representation.

465 D. Finance Committee

466 The Finance Committee is composed of a minimum of six (6) members, for a two
467 (2) year term. The Treasurer shall be the Chairperson. It shall be the duty of this
468 committee to make recommendations to the Board regarding financial matters of
469 the Organization.

470 E. Legislative Committee

471 The Legislative Committee is composed of a minimum of four (4) members, for a
472 two (2) year term. The Chairperson shall serve a two (2) year term and may
473 serve two (2) consecutive term. It shall be the duty of the committee to provide
474 monitoring, communication, and appropriate proactive strategy on legislative
475 matters affecting the health and welfare of the citizens of Indiana.

476 Public Relations Committee

477 F. The Public Relations Committee is composed of a minimum of four (4) members,
478 for a two (2) year term. The Chairperson shall serve a term of two (2) years and
479 may serve two (2) consecutive terms. It shall be the duty of this committee to
480 provide Public Relation support for the business of the Organization as directed
481 by the Board. It also will be the duty of this committee to provide a vehicle for
482 recruitment, orientation of new members, mutual support, exchange of innovative
483 ideas, web-site maintenance and development of the newsletter.

484 G. Scholarship Committee

485 The Scholarship Committee is composed of a minimum of four (4) members, for
486 a two (2) year term. A current Board Member-at-Large will serve a three (3) year
487 term as the committee Chairperson. The duties of the committee shall be to
488 oversee and coordinate the scholarship awards, contact the eligible schools,
489 review applications and recommend awards for approval by the Board.

490

491 H. License Plate Committee
492 The License Plate Committee is composed of a minimum of four (4) members,
493 for a two (2) year term. A current Board Member-at-Large will serve a three (3)
494 year term as the committee Chairperson. The current Organization Treasurer
495 will serve as a committee member. The duties of the committee shall be to
496 oversee and coordinate the Indiana Nursing License Plate Program, liaison with
497 the Indiana Bureau of Motor Vehicles, review applications and recommend
498 license plate fund disbursements for approval by the Board.
499

500 **ARTICLE XI – DISTRICTS**

501 The Organization shall divide the state into districts, and each district shall have its own
502 separately incorporated district organization to represent the members of that district.

503 Section 1 – District Meetings

504 Each district organization shall meet not less than quarterly each year.

505 Section 2 – District President or Chairperson

506 Each district organization shall elect or appoint a President or Chairperson by
507 November 1 of each election year.

508 Section 3 – District Bylaws

509 Each district organization shall have a set of District Bylaws. These District Bylaws
510 shall not be in conflict with these Bylaws.
511

512 **ARTICLE XII – PARLIAMENTARY AUTHORITY**

513 Robert’s Rules of Order, Newly Revised, in effect at the time in question, shall govern
514 the proceedings of the Organization in all cases not otherwise provided for in these
515 Bylaws or Regulations.
516

517 **ARTICLE XIII – MISCELLANEOUS PROVISIONS**

518 Section 1 – Fiscal Year.

519 The fiscal year of IONL shall end on the last day of December of each year.
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522 Section 2 – Checks, Drafts, Etc.

523 All checks, drafts, or other orders for the payment of money issued in the name of the
524 Organization shall be signed by such officer or officers or person or persons, whether or
525 not officers of the Organization, in such manner as shall from time to time be
526 determined by resolution of the Board of Directors.

527 Section 3 – Deeds, Mortgages, Bonds, Contracts or Other Instruments

528 All deeds, mortgages, bonds, contracts or other instruments of the Organization may be
529 signed by the Executive Director and by such other officer or officers or person or
530 persons, whether or not officers of the Organization, as shall from time to time be
531 determined by resolution of the Board of Directors.

532

533 **ARTICLE XIV – AMENDMENT OF BYLAWS AND RULES AND REGULATIONS**

534 Section 1 – Bylaws

535 These Bylaws may be amended at any meeting of the Organization’s members by a
536 majority vote of the Full and Retired Members present at an annual, regular or special
537 meeting at which a quorum is present, provided that the Full and Retired Members have
538 been provided notice of the potential amendment at least thirty (30) days prior to the
539 meeting.

540 Section 2 – Rules and Regulation

541 The Rules and Regulations may be amended at any regular meeting of the Board, a
542 quorum being present, or at a special meeting called for that purpose.

543

544 Adopted and ratified the 6th day of June, 1974.

545 Reviewed 09/14/77, Amendments (2) 11/01/79, Amendments (1) 11/01/79,
546 Amendments (2)10/28/80, Revised 10/27/81, Revised 09/29/82, Revised 09/28/83,
547 Revised 09/26/84, Revised 10/25/85, Revised 10/27/85, Revised 05/19/86, Revised
548 09/24/86, Revised 09/09/87, Revised 07/29/88, Revised 05/05/89, Revised 10/03/89,
549 Revised 10/18/90, Revised 10/16/91, Revised 10/14/92, Revised 10/13/93, Revised
550 11/17/95, Revised 10/15/96, Revised 10/21/98, Revised 10/21/99, Revised 10/19/00,
551 Revised 10/09/02, Revised 08/22/06, Revised 10/2007, Revised 7/01/2008, Revised
552 7/31/2009, Revised 7/28/2010, Revised 10/20/2011, Revised 10/24/2012, Revised

553 10/23/2013, Revised 10/22/2014, Revised 10/21/2015, Revised 10/19/2016, Revised
554 10/19/2017, Revised 10/17/2018, Revised10/17/2019.

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