

1 **INDIANA ORGANIZATION FOR NURSING LEADERSHIP, INC.**
2 **BYLAWS 2020**

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4 **ARTICLE I – NAME/PURPOSES**

- 5 A. The name of the organization shall be Indiana Organization for Nursing Leadership,
6 Inc. (hereinafter, "IONL" or the "Organization"). The Organization is an Indiana
7 nonprofit corporation and is a mutual benefit corporation as defined by the Indiana
8 Nonprofit Corporation Act of 1991, as amended (the "Act").
- 9 B. The Organization is organized and at all times shall be operated exclusively for the
10 purposes identified in Article II of the Amended and Restated Articles of
11 Incorporation of the Organization, as the same may be further amended and/or
12 restated from time to time (the "Articles"), which article is incorporated in this Section
13 1.B by this reference as if stated in its entirety herein.
- 14 C. Mission: To shape health care through innovative and expert nursing leadership.

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16 **ARTICLE II – REGULATION**

17 The IONL Board of Directors, hereinafter referred to as the Board, is hereby authorized
18 to develop and implement regulations by which certain internal and external activities of
19 IONL shall be governed ("Rules and Regulations"). The Rules and Regulations shall at
20 all times be subordinate to these Bylaws of the Organization, as the same may be
21 amended and/or restated from time to time (these "Bylaws"). Whenever possible, the
22 terms of the Rules and Regulations shall be construed as consistent with these Bylaws,
23 but if an irreconcilable conflict exists, the terms of these Bylaws shall prevail, and the
24 conflicting terms of the Rules and Regulations shall be construed as void and without
25 effect.

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27 **ARTICLE III – MEMBERSHIP**

28 Section 1 –Membership

29 The organization has six (6) classes of members. The eligibility requirements for the
30 various classes of members are as follow:

32 A. Full Members

33 To be eligible to be a Full Member, an individual must be a registered nurse and
34 must: (i) Hold or aspire to hold an organizational role in leadership that is
35 accountable for strategic, operational and/or performance outcomes in sites
36 where health care is delivered; (ii) Hold a faculty position in a nursing program;
37 (iii) Be a nurse consultant in the health care industry; (iv) Be an editor of a
38 professional nursing journal; and/or (v) Be a leader in regulatory or other nursing
39 or health care organization

- 40 1. Privileges – Full Members shall have voting rights, are eligible to hold office,
41 may chair and/or serve on committees and may attend social, business and
42 educational meetings.
- 43 2. Restrictions – Full Members have no restrictions.
- 44 3. Dues – Full Members are required to pay dues.

45 B. Student Members

46 To be eligible to be a Student Member, an individual must be a pre-licensure
47 nursing student at an externally accredited school of nursing.

- 48 1. Privileges – Student Members may attend social, business and educational
49 meetings.
- 50 2. Restrictions – Student Members shall have no voting rights, may not hold
51 office and may not chair and/or serve on committees.
- 52 3. Dues – Student members are required to pay dues.

53 C. Retired Member

54 To be eligible to be a Retired Member, an individual must be retired from the
55 Nursing profession and must have been a Full Member of IONL for a period of
56 five consecutive years prior to his or her application for Retired Member status.

- 57 1. Privileges – Retired Members shall have voting rights, may chair and/or serve
58 on committees and may attend social, business and educational meetings.
- 59 2. Restrictions – Retired Members may not hold office.
- 60 3. Dues – Retired members are required to pay dues.

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62 D. Honorary Members

63 The Board may confer Honorary Member status on a Past President of the
64 Organization (who is not a Member of another class) or any other individual,
65 whether a nurse or non-nurse, who has contributed significantly to the
66 Organization.

- 67 1. Privileges – Honorary Members may attend social, business and educational
68 meetings.
- 69 2. Restrictions – Honorary Members shall have no voting rights and may not
70 hold office or serve on committees.
- 71 3. Dues – Honorary Members are not required to pay dues.

72 E. Associate Members

73 An individual who is not a registered nurse may become an Associate Member.
74 An Associate Member may be a non-nurse professional or any healthcare
75 consumer member of the corporate or political community who is interested in
76 working towards advancement of the healthcare system driven by the needs of
77 patients. The Associate Member's purposes, goals and initiatives must be
78 consistent with and supportive of IONL purposes, goals and initiatives. An
79 Associate Member must be sponsored by a Full Member, and his or her
80 application must be approved by the Board.

- 81 1. Privileges – Associate Members may attend social, business and educational
82 meetings.
- 83 2. Restrictions – Associate Members shall have no voting rights and may not
84 hold office or serve on committees.
- 85 3. Dues – Associate Members are required to pay dues.

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87 F. Industry Partners

88 Industry Partner memberships will include educational institutions, healthcare
89 institutions, and organizations wishing to support the mission and vision of IONL
90 through Industry Partner membership. The amount of dues for all Industry
91 Partners will be determined by the Board of Directors. An Industry Partner must

92 be sponsored by a Full Member. The number of people who will receive mailings
93 from the Organization will be limited to two per corporate membership.

94 1. Privileges – Industry Partners may attend social, business and educational
95 meetings.

96 2. Restrictions – Industry Partners shall have no voting rights and may not hold
97 office or serve on committees.

98 3. Dues – Industry Partners are required to pay dues.
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100 Section 2 – Establishment of Membership

101 Except as otherwise noted in these Bylaws, an individual or entity must apply to become
102 a member of IONL, and the Chief Executive Officer of IONL shall determine whether the
103 individual or entity satisfies the requirements for membership and will be admitted as a
104 member. If there is any question regarding eligibility, the application shall be submitted
105 to the Board for action. The Organization shall maintain a listing of members of each
106 class, which shall be updated from time to time by the Chief Executive Officer.

107 Section 3 –Eligibility Status Change

108 In the event that a Member ceases to satisfy the applicable requirements of his, her, or
109 its class of Membership, the Organization may, in its discretion, terminate the
110 Membership, reclassify the Member to a different classification of Membership for which
111 the applicable requirements are satisfied, or allow the Member to remain a Member of
112 the same classification for a period of up to two (2) years.

113 Section 4 – Termination of Membership

114 A. Any person may resign his or her Membership at any time by submitting a written
115 resignation to the President.

116 B. Membership may be terminated by the Board of the Organization for non-
117 compliance with the provisions of these Bylaws or the Rules and Regulations.

118 C. Any Member suspended or expelled may be reinstated by the affirmative vote of
119 majority of the Directors and payment of the applicable member dues.
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123 Section 5 – Voting

- 124 A. To exercise his or her voting rights, a Voting Member must be present and in
125 good standing, in which case each Voting Member shall be entitled to one (1)
126 vote as to each matter to be voted upon by the Voting Members.
- 127 B. Matters submitted to vote shall be determined by majority vote of Voting
128 Members present and voting; except as provided elsewhere in these Bylaws.
- 129 C. Any action required or permitted to be taken at a meeting of the members may
130 be taken without a meeting if a consent in writing setting forth the action so taken
131 shall be signed by eighty percent (80%) of the Voting Members.
- 132 D. Proxy voting shall not be permitted.

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ARTICLE IV – DUES

135 Membership dues shall be payable annually. The dues amount shall be recommended
136 to the membership by the Board for approval by vote of the Voting Members.

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ARTICLE V – AFFILIATION

139 Section 1 – American Organization for Nursing Leadership (AONL)

140 In recognition of a common purpose to develop and advance sound practices in the field
141 of nursing leadership, the Organization shall align membership eligibility necessary for
142 affiliation with AONL.

143 Section 2 – Indiana Hospital Association (IHA)

144 In recognition of the relationship between IHA and IONL, the Organization shall
145 maintain a regular line of communication with IHA through a staff member designated
146 by the President of IHA. Through this relationship and services furnished, any matter of
147 mutual concern shall be given a forum and such assistance as needed.

148 Section 3 – Other Organizations

149 In the event that the Organization establishes a relationships with other nursing or
150 similar organizations, affiliations or associations may be established and maintained
151 with such organizations. This shall be under provisions determined and prescribed by
152 the Board.

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154 **ARTICLE VI – MEETINGS**

155 Section 1 – Annual Meeting

156 An annual business meeting of the Organization shall be held in the fall of each year.
157 Interim affairs of the Organization that are deemed necessary for action may be
158 conducted at a special meeting at the Board’s request.

159 Section 2 – Board of Directors

160 The Board of the Organization shall meet not less than quarterly.

161 Section 3 – Special Meetings

162 Special meetings of the Members or of the Board may be called by the President or by
163 the Board.

164 Section 4 – Committee Meetings

165 Committee meetings shall be called at the discretion of the chairperson and notice shall
166 be given to the members prior to the meeting.

167 Section 5 – Educational Offerings

168 The Organization may sponsor educational meetings each year; one shall be in
169 conjunction with the annual fall meeting. Educational offerings may be open to non-
170 members.

171 Section 6 – Quorum and Action.

172 For any meeting of the members, the total number of Voting Members present shall
173 constitute a quorum for the transaction of business so long as three (3) officers, one of
174 whom must be the President or President-Elect, are also present. At any meeting of the
175 members at which a quorum is present, a vote of a majority of the Voting Members
176 present or voting at the meeting shall constitute the act of the Voting Members unless
177 the Articles or these Bylaws require the vote to be a greater number.

178 Section 7 - Written Consent

179 Any action which may be taken at a meeting of the Board or any committee may be
180 taken without a meeting if prior to such action, and upon notification to all Board or
181 committee members, a consent in writing setting forth such action is signed by all of the
182 Directors or committee members, as applicable, and is filed in the minutes of the
183 proceedings of the Board or said committee. Any such consent shall have the same
184 effect as a majority vote.

185 Section 8 - Meetings by Telecommunications Device

186 Any or all members, members of the Board, or committee members, as applicable, may
187 participate in a meeting by means of conference telephone or communications
188 equipment if all persons participating in the meeting can hear each other
189 simultaneously. Participation in such meeting in such manner constitutes presence in
190 person at such meeting.

191 Section 9 - Notice of Meetings

192 A. For any meeting of the members, a written or printed notice stating the place,
193 day, and hour of the meeting and in case of a special meeting, the purpose or
194 purposes for which such meeting is called shall be delivered, mailed, or sent by
195 electronic means by or at the direction of the President to each member of record
196 of the Organization at such address or e-mail address as appears on the records
197 of the Organization not more than thirty (30) nor less than ten (10) days before
198 the date of the meeting.

199 B. Unless otherwise expressly required herein, no notice shall be required for any
200 annual or regular meeting of the Board of Directors. Notice of the date, time,
201 place, and purpose of each special meeting shall be delivered by mail, facsimile,
202 or other means reasonably designed to provide prompt notice. Such
203 communication shall be made by or at the direction of the President to each
204 director and addressed to his/her residence or last known business address, at
205 least three (3) days before the day on which such meeting is to be held.

206 C. Notice of meetings of any committee shall be given by that committee's chair in a
207 manner consistent with the committee's charter, if any.

208 D. Notice of any meeting may be waived in a document filed by a member, board
209 member, or committee member, as applicable, with the President if the waiver
210 sets forth in reasonable detail the purpose or purposes for which the meeting is
211 called and the time and place of the meeting. Attendance at any meeting shall
212 constitute a waiver of notice of that meeting.

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216 **ARTICLE VII – BOARD OF DIRECTORS**

217 Section 1 – Composition

218 The Board of the Organization shall consist of the President, President-Elect, Immediate
219 Past President, Secretary, Treasurer, three (3) Board Members-at-Large, each district
220 president or chairperson or his or her representative, each Standing Committee
221 Chairperson, and two (2) Diversity Engagement Representatives.

- 222 A. All members of the Board must hold Organization membership.
- 223 B. To be eligible to serve as a Board Member-at-Large, an individual must
224 previously have served a term as District President, Chair of a Committee of the
225 Organization, or officer of the Organization. In the absence of the above criteria,
226 any current or former officers and members of the Board may submit a
227 recommendation. Each Board Member-at-Large shall serve a term of three (3)
228 years, with one (1) such Board Member-at-Large being elected each year.
- 229 C. Each director who serves on the Board by virtue of his or her position within the
230 Organization or at a district level shall remain a director for as long as he or she
231 continues to occupy such position within the Organization or at the district level.
- 232 D. The Chief Executive Officer shall be an advisory (non-voting) member of the
233 board.

234 Section 2 – Quorum

235 For any meeting of the Board, a majority of the voting members of the Board shall
236 constitute a quorum for the transaction of business so long as the President or
237 President-Elect also is present.

238 Section 3 – Authority and Duties of the Board

- 239 A. The Board shall have authority to approve expenditures of funds for operation of
240 the Organization; accept committee and officer reports and/or approve any other
241 actions of officer or committee operations on behalf of the Organization.
- 242 B. The Board shall have the duty to ensure the achievement of the objectives of the
243 Organization and mandates of the membership.
- 244 C. The Board shall have authority to set policy per Article II of the Bylaws.
- 245 D. The Board shall develop criteria, including educational and experience
246 requirements, for a Chief Executive Officer.

247 E. The Board shall have the authority to appoint a qualified Chief Executive Officer
248 who is delegated the authority and responsibility for managing the Organization,
249 including employment of staff and establishment of a compensation plan with
250 appropriate job descriptions.

251 Section 4 – Authority and Duties of the Executive Committee

252 The Executive Committee of the Board shall conduct all Organization business which
253 may arise between meetings of the Board. The Executive Committee of the Board shall
254 be the President, President-Elect, Immediate Past President, Secretary, Treasurer, and
255 the three (3) Board Members-at-Large.

256 The Executive Committee shall make recommendations to the Board regarding the
257 employment and duties of the Chief Executive Officer and provide oversight and
258 evaluation of the Chief Executive Officer position.

259 Section 5 – Conflict of Interest

260 The Organization has adopted and follows a Conflict of Interest Policy. Each person
261 covered by such Policy will annually complete and sign a Conflict of Interest Disclosure
262 Statement.

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264 **ARTICLE VIII – OFFICERS**

265 Section 1 – Officers

266 The officers of the Organization shall be the President, President-Elect, Immediate Past
267 President, Secretary, Treasurer and three (3) Board Members-at-Large. All members of
268 the Executive Committee will be members of AONL.

269 Section 2 – Eligibility

270 To be eligible to serve as an officer, an individual must be a current Full Member in
271 good standing and must hold a current leadership role in healthcare. Additional
272 eligibility requirements for specific offices are as follow:

273 A. President or President Elect:

274 2 years of active service on or to the Board in the past 3 years, to include at least
275 two years of service that required attendance at the Organization’s Board
276 meeting. This would include state committee participation or district leadership (if
277 not as President then verified by the District President).

278 B. Secretary:
279 2 years of active service (participation in local or state organization) in the past 3
280 years, one of which required attendance at the Organization’s Board meetings.
281 This would include state committee participation or district leadership (if not as
282 President then verified by the District President). In the absence of the above
283 criteria, any current or former officers and members of the Board may submit a
284 recommendation.

285 C. Treasurer:
286 2 years of active service (participation in local or state organization) in the past 3
287 years, one of which required attendance at the Organization’s Board meetings.
288 This would include state committee participation or district leadership (if not as
289 President then verified by the District President). In the absence of the above
290 criteria, any current or former officers and members of the Board may submit a
291 recommendation.

292 D. Board members-at-Large:
293 Any previous term as District President, Committee chair of IONL, or officer of
294 the Board

295 E. In the absence of the above criteria, any current or former officers and members
296 of the Board may submit a recommendation.

297

298 Section 3 – Election and Term

299 A. A slate of eligible candidates consisting of one candidate/per vacant position
300 shall be prepared by the Nominating Committee; shall be submitted to the Board
301 for affirmation; and shall be mailed to each member of the Organization not less
302 than thirty (30) days prior to the annual fall meeting. The Chairperson of the
303 Nominating Committee will present the slate at the annual fall meeting. Eligible
304 members who are present and consent to serve may be nominated from the
305 floor. If there are two or more candidates for an office, a ballot will be used. The
306 ballots shall be tabulated by the Secretary and two (2) other members appointed
307 by the President, who are not officers or candidates for office. Plurality vote shall
308 constitute an election.

- 309 B. Terms of Office
- 310 1. The term of the Presidency shall be two (2) years.
- 311 2. The President-Elect shall be elected bi-annually. At the end of a two (2)
- 312 year term the President-Elect shall become President.
- 313 3. The Secretary shall be elected bi-annually for a term of two (2) years and
- 314 for no more than two (2) consecutive terms.
- 315 4. The Treasurer shall be elected bi-annually for a term of two (2) years and
- 316 for no more than two (2) consecutive terms.
- 317 5. One board Member-at-Large shall be elected each year to serve one term
- 318 of three (3) years.
- 319 C. Officers shall serve from January 1st through December 31st. Newly elected
- 320 offices shall be ex-officio members, without vote, of the Board in the interim
- 321 between election and assuming office.

322 Section 4 – Duties of the Officers

- 323 A. The President shall be Chairman of the Board, and shall preside at Board
- 324 meetings of the Organization.
- 325 B. The President-Elect shall assist the President in the functions of the office
- 326 of the President and shall assume the duties pertaining thereof in the absence
- 327 of the President.
- 328 C. The Secretary:
- 329 1. Oversees minutes of all Board meetings and the Organization's business
- 330 meetings.
- 331 2. Oversees an active file on all committee reports.
- 332 D. The Treasurer:
- 333 1. Oversees active financial record of Organization's activities.
- 334 2. Prepares annual proforma budget with the Chief Executive Officer for
- 335 board and membership approval annually.
- 336 3. Authorizes expenditures of the Chief Executive Officer.
- 337 4. Discusses variances with the Board.
- 338 5. Serves as the chairperson of the Finance Committee and serves on the
- 339 License Plate Committee.

- 340 E. The Immediate Past President:
341 Shall serve as the chairperson of the Nominating Committee.
342 F. Board Members-at-Large:
343 1. A Board Member-at-Large is appointed by the President to serve as
344 chairperson of the Scholarship Committee.
345 2. A Board Member-at-Large is appointed by the President to serve as
346 chairperson of the License Plate Committee.
347 3. The President appoints Board Members-at-Large to serve as liaisons to
348 Affiliate organizations.

349 Section 5 – Removal

350 An officer may be removed by a majority vote of the entire Board at any time, with or
351 without cause.

352 Section 6 – Resignation

353 An officer may resign at any time by giving written notice to the Secretary or to the
354 Board. A resignation shall take effect upon receipt, unless a later time is specified
355 therein. Unless otherwise specified in the notice of resignation, the acceptance of a
356 resignation shall not be necessary to make it effective.

357 Section 7 – Vacancy

- 358 A. In the event the President shall be unable to complete the term of office, the
359 President-Elect shall assume the presidency for the unexpired term and shall
360 continue as President for the term which would have been served under normal
361 succession.
362 B. In the event of a vacancy in the office of President-Elect, the President shall
363 appoint, with ratification by the Board, an eligible member to fill this vacancy. In
364 this event, the offices of President and President-Elect shall be necessarily filled
365 through the election process at the next annual meeting of the membership.
366 C. In the event a Board Member-at-Large, Secretary, or Treasurer shall be unable
367 to fulfill the terms of office for which elected, the President shall appoint such
368 replacements as required to complete the unexpired terms.

369 D. In the event the offices of the President and President-Elect become vacant,
370 temporary leadership shall be assumed by the Secretary, Treasurer and the
371 Board.

372 1. The Secretary shall be empowered to call a meeting of the Board and
373 conduct the business of the Organization.

374 2. The Board shall act within thirty (30) days to make a decision regarding
375 filling the vacant offices either by appointment or special election.

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ARTICLE IX – OTHER POSITIONS

378 Section 1- Diversity Engagement Representatives

379 A. Diversity Engagement Representatives shall be Full or Retired Members in good
380 standing in the Organization. Two (2) Diversity Engagement Representatives shall
381 be invited to attend all Board meetings for a two-year term in an advisory, non-voting
382 capacity to enhance diversity within the community of nurse leaders in the work
383 environment

384 B. Diversity Engagement Representatives (2) shall be appointed by the President-elect,
385 subject to Board approval after the annual fall meeting. Consideration will be given
386 to selection based on demographic characteristics of the patient population served
387 to strive to balance with those of the healthcare workforce (age, gender, ethnicity,
388 location and length of practice, specialty certifications, and primary language.)

389 Section 2 – Chief Executive Officer

390 The Organization may employ or otherwise contract for the services of a Chief
391 Executive Officer (CEO), who shall have general supervision and control over all the
392 business and property of the Organization, shall be accountable to the Board of
393 Directors, and shall perform such duties as the board of Directors may prescribe. The
394 duties of the CEO shall be as follows:

395 A. Works in tandem with the Secretary and Treasurer to maintain membership,
396 financial and document records of the organization.

397 B. Authorizes expenses of the organization.

398 C. Attends all sessions of the Executive Committee and Board in a non-voting, advisory
399 capacity.

- 400 D. Serves as the Archivist;
- 401 E. Maintains listings of the various members in IONL; and
- 402 F. Serves as an ex-Officio member of all committees.
- 403 G. Performs such other duties as may be necessary to coordinate and advance the
- 404 IONL objectives as directed by the Board and the Executive Committee.

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ARTICLE X – COMMITTEES

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Section 1 – Structure of Standing Committees

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A. In addition to the Executive Committee, the Organization shall have eight (8) standing committees, namely the Bylaws Committee, Legislation Committee, Nominations Committee, Finance Committee, Program Committee, Public Relations Committee, Scholarship Committee, and License Plate Committee.

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B. The chairperson or chair-elect of all committees, except the Nominations and Finance Committees, shall be appointed by the President-elect, subject to Board approval after the annual fall meeting. The chairperson of standing committees shall be a Full or Retired Member in good standing in the Organization. These chairpersons will be invited to attend all board meetings.

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C. The chairperson of each standing committee shall submit a written report at the annual meeting and such interim reports as may be requested by the President.

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D. To be eligible to serve as a member of a standing committee, an individual must be a current Full or Retired Member in good standing. The President and Chief Executive Officer shall each be ex-officio, non-voting members of all committees.

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E. All members of a committee may vote on the business matter of the committee. Except as otherwise provided by these Bylaws, a majority of the members of a committee shall constitute a quorum for the transaction of business, and the act of a majority of the committee members present at a meeting at which a quorum is present shall be the act of the committee.

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F. A member of a committee may resign at any time by giving written notice to the committee chairperson and may be removed by the committee chairperson at any time, with or without cause.

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430 G. In the event of a vacancy on a committee, the President shall fill such a vacancy
431 by appointment to complete the unexpired term. Each committee member shall
432 serve for a two (2) year term.

433 H. Committee members shall be appointed by the President-elect, subject to Board
434 approval after the annual fall meeting. Committees shall be composed of a
435 minimum number of members as noted individually in Section 3.

436 Section 2- Advisory Nature of Committee Action

437 All actions taken and recommendations made by any committee (other than the
438 Executive Committee) shall be advisory and shall have no effect as actions of
439 IONL unless they are formally approved and adopted by the IONL Board or
440 granted full authority by the Board of Directors.

441 Section 3 – Standing Committees

442 A. Program Committee

443 The Program Committee is composed of a minimum of six (6) members, for a
444 two (2) year term. The Chairperson(s) shall serve a term of two (2) years. It shall
445 be the duty of the committee to plan and implement the program for any and all
446 educational gatherings of the Organization, including those programs as part of
447 the annual business meeting.

448 B. Bylaws Committee

449 The Bylaws Committee is composed of a minimum of six (6) members, for a two
450 (2) year term. The Chairperson shall serve a two (2) year term and may serve
451 two (2) consecutive terms. It shall be the duty of this committee to review and
452 revise current bylaws as the needs of the Organization may dictate, and review
453 and recommend revisions of the Rules and Regulations as indicated by bylaws
454 changes or at the direction of the Board of Directors.

455 C. Nominating Committee

456 1. The Nominating Committee is composed of a minimum of four (4) members,
457 for a two (2) year term. The Immediate Past President serves as the
458 chairperson. The Nominating Committee shall prepare a slate of candidates
459 for the offices of President-Elect, Secretary, and Treasurer (one (1) candidate
460 for each vacant office), as well as for one (1) Board Member-at-Large

461 position. Letters of consent to serve from each candidate shall be on file prior
462 to the mailing of slate.

463 2. Members of the committee may become nominees for office.

464 3. Geographic location of officers will be considered to provide diverse State
465 representation.

466 D. Finance Committee

467 The Finance Committee is composed of a minimum of six (6) members, for a two
468 (2) year term. The Treasurer shall be the Chairperson. It shall be the duty of this
469 committee to make recommendations to the Board regarding financial matters of
470 the Organization.

471 E. Legislative Committee

472 The Legislative Committee is composed of a minimum of four (4) members, for a
473 two (2) year term. The Chairperson shall serve a two (2) year term and may
474 serve two (2) consecutive term. It shall be the duty of the committee to provide
475 monitoring, communication, and appropriate proactive strategy on legislative
476 matters affecting the health and welfare of the citizens of Indiana.

477 Public Relations Committee

478 F. The Public Relations Committee is composed of a minimum of four (4) members,
479 for a two (2) year term. The Chairperson shall serve a term of two (2) years and
480 may serve two (2) consecutive terms. It shall be the duty of this committee to
481 provide Public Relation support for the business of the Organization as directed
482 by the Board. It also will be the duty of this committee to provide a vehicle for
483 recruitment, orientation of new members, mutual support, exchange of innovative
484 ideas, web-site maintenance and development of the newsletter.

485 G. Scholarship Committee

486 The Scholarship Committee is composed of a minimum of four (4) members, for
487 a two (2) year term. A current Board Member-at-Large will serve a three (3) year
488 term as the committee Chairperson. The duties of the committee shall be to
489 oversee and coordinate the scholarship awards, contact the eligible schools,
490 review applications and recommend awards for approval by the Board.

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492 H. License Plate Committee
493 The License Plate Committee is composed of a minimum of four (4) members,
494 for a two (2) year term. A current Board Member-at-Large will serve a three (3)
495 year term as the committee Chairperson. The current Organization Treasurer
496 will serve as a committee member. The duties of the committee shall be to
497 oversee and coordinate the Indiana Nursing License Plate Program, liaison with
498 the Indiana Bureau of Motor Vehicles, review applications and recommend
499 license plate fund disbursements for approval by the Board.

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501 **ARTICLE XI – DISTRICTS**

502 The Organization shall divide the state into districts, and each district shall have its own
503 separately incorporated district organization to represent the members of that district.

504 Section 1 – District Meetings

505 Each district organization shall meet not less than quarterly each year.

506 Section 2 – District President or Chairperson

507 Each district organization shall elect or appoint a President or Chairperson by
508 November 1 of each election year.

509 Section 3 – District Bylaws

510 Each district organization shall have a set of District Bylaws. These District Bylaws
511 shall not be in conflict with these Bylaws.

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513 **ARTICLE XII – PARLIAMENTARY AUTHORITY**

514 Robert’s Rules of Order, Newly Revised, in effect at the time in question, shall govern
515 the proceedings of the Organization in all cases not otherwise provided for in these
516 Bylaws or Regulations.

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518 **ARTICLE XIII – MISCELLANEOUS PROVISIONS**

519 Section 1 – Fiscal Year.

520 The fiscal year of IONL shall end on the last day of December of each year.

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523 Section 2 – Checks, Drafts, Etc.

524 All checks, drafts, or other orders for the payment of money issued in the name of the
525 Organization shall be signed by such officer or officers or person or persons, whether or
526 not officers of the Organization, in such manner as shall from time to time be
527 determined by resolution of the Board of Directors.

528 Section 3 – Deeds, Mortgages, Bonds, Contracts or Other Instruments

529 All deeds, mortgages, bonds, contracts or other instruments of the Organization may be
530 signed by the CEO and by such other officer or officers or person or persons, whether
531 or not officers of the Organization, as shall from time to time be determined by
532 resolution of the Board of Directors.

533

534 **ARTICLE XIV – AMENDMENT OF BYLAWS AND RULES AND REGULATIONS**

535 Section 1 – Bylaws

536 These Bylaws may be amended at any meeting of the Organization’s members by a
537 majority vote of the Full and Retired Members present at an annual, regular or special
538 meeting at which a quorum is present, provided that the Full and Retired Members have
539 been provided notice of the potential amendment at least thirty (30) days prior to the
540 meeting.

541 Section 2 – Rules and Regulation

542 The Rules and Regulations may be amended at any regular meeting of the Board, a
543 quorum being present, or at a special meeting called for that purpose.

544

545 Adopted and ratified the 6th day of June, 1974.

546 Reviewed 09/14/77, Amendments (2) 11/01/79, Amendments (1) 11/01/79,
547 Amendments (2)10/28/80, Revised 10/27/81, Revised 09/29/82, Revised 09/28/83,
548 Revised 09/26/84, Revised 10/25/85, Revised 10/27/85, Revised 05/19/86, Revised
549 09/24/86, Revised 09/09/87, Revised 07/29/88, Revised 05/05/89, Revised 10/03/89,
550 Revised 10/18/90, Revised 10/16/91, Revised 10/14/92, Revised 10/13/93, Revised
551 11/17/95, Revised 10/15/96, Revised 10/21/98, Revised 10/21/99, Revised 10/19/00,
552 Revised 10/09/02, Revised 08/22/06, Revised 10/2007, Revised 7/01/2008, Revised
553 7/31/2009, Revised 7/28/2010, Revised 10/20/2011, Revised 10/24/2012, Revised

554 10/23/2013, Revised 10/22/2014, Revised 10/21/2015, Revised 10/19/2016, Revised
555 10/19/2017, Revised 10/17/2018, Revised10/17/2019, Reviewed 08/14/2020.