

NORTHEAST INDIANA ORGANIZATION FOR NURSING LEADERSHIP BYLAWS

ARTICLE I

Name

The name of this organization shall be the “Northeast Indiana Organization for Nursing Leadership (NEIONL).” Northeast Indiana District is a district affiliate of the Indiana Organization for Nursing Leadership.

ARTICLE II

Purpose

NEIONL promotes the professional development of nursing leaders who influence the design and participate in the implementation of health care systems and services for Northeast Indiana communities.

ARTICLE III

Mission/Vision/Values

Vision Statement:

Northeast Indiana Organization for Nursing Leadership is challenged to be a dynamic and influential organization of nursing leaders from a variety of settings in Northeast Indiana, working collaboratively and actively in arenas of community advocacy and policy, education and professional development, and the service delivery system to improve healthcare for the communities we serve.

NEIONL Values:

- A. Professional and personal development of present and future nursing leaders.
- B. Scholarship and research in the diverse areas of nursing practice.
- C. Formal and informal networks with nursing leaders, leaders of other healthcare professional organizations, political leaders and community leaders.
- D. Collaboration and partnerships with leaders and organizations which share common goals and objectives related to patient care and delivery of services.
- E. Balance of work/business and recreation/play.
- F. The spirit of Indiana Organization for Nursing Leadership.
- G. Stewardship of human and material resources.
- H. Creativity in addressing present and futuristic challenges.
- I. Nurses and their role in designing and participating in present and future delivery systems.

- J. Delivery of care and services grounded in ethics and professional standards.
- K. Influence the development of health care policy.

The functions shall be:

- A. To provide a forum for the interchange of ideas and dissemination of information and material relative to nursing leadership.
- B. To promote educational programs and activities to strengthen nursing leadership.
- C. Provide consultation and recommendation on pertinent issues concerning nursing and the delivery of care.
- D. Identify and define healthcare issues affecting nursing and establish position statements on such issues in coordination with the Indiana Organization for Nursing Leadership Board of Directors.
- E. Provide programs as appropriate for all levels of nursing leadership to encourage the interchange of ideas and enhance personal development and professional growth.
- F. Develop and foster collaboration and sharing with other appropriate organizations to improve delivery of healthcare.
- G. Promote the image of nursing and foster the public perception of nursing and a career with diverse options.

ARTICLE IV

Section I Eligibility

- A. Membership in NEIONL shall be open to Registered Nurses as follows:

Take from IONL bylaws under full membership.

- 1. Nurses who hold an organizational role of administration/management who are accountable for strategic, operational and/or performance outcomes in sites where healthcare is delivered.
 - 2. Faculty in nursing programs including deans and directors.
 - 3. Consultants in nursing administration/management practice.
 - 4. Editors of professional nursing journals.
 - 5. Leaders in regulatory and other nursing and healthcare organizations.
- B. Voting privileges should be limited to one vote per person.

Section II Associates

- A. Associate Members of NEIONL shall be registered nurses who are:
 - a. Members of the Organization who retire from active employment.

- b. Students enrolled in a nursing graduate degree program.
- B. Associates may attend Organization business and education meetings but will not be permitted to vote in general meetings of the Organization, to vote for officers of the Organization, or hold office.

Section III Honorary Membership

- A. Past presidents who no longer meet eligibility for membership in the organization will be given honorary membership.
- B. The Board may recognize a nurse or non-nurse who has contributed significantly to the Organization with honorary membership.
- C. Privileges: Honorary members may attend social, business, and educations meeting but will not be permitted to vote in general meetings of the Organization, to vote for officers of the Organization, nor hold office or serve on committees.
- D. Dues: Honorary members are not required to pay dues.

Section IV Loss of Eligibility

- A. Change of Position
 - a. Membership in the Organization shall not be transferred to another person.
 - b. If a change of position to another institution occurs, and membership eligibility is maintained, the membership is retained without additional dues assessment.
 - c. An individual membership or associate who, because of a change in position, does not continue to meet the criteria for individual members or associates in the NEIONL shall be allowed to continue membership in the same category for one (1) additional dues period.
- B. Termination
 - a. Membership may be termination by the Membership for the non-compliance with the provision of the Bylaws.

Section V Application for Membership

Application for membership shall be submitted to the Treasurer who reviews for eligibility. The Treasurer shall act upon the application submitted. Any questionable application shall be reviewed by the Membership who will make a determination regarding the application.

Membership shall be from the following counties:

- A. Adams
- B. Allen
- C. DeKalb
- D. Huntington

- E. Kosciusko
- F. LaGrange
- G. Noble
- H. Steuben
- I. Wabash
- J. Wells
- K. Whitley

Section VI Voting

- A. Only members of the Organization who are present are in good standing shall be entitled to one (1) vote each.
- B. Matters submitted to vote shall be determined by the majority vote of the members present and voting; except as provided elsewhere in the bylaws.
- C. Mail vote: Between scheduled business meetings, the Board may refer to the members by email vote any issue of importance affecting the Organization. The proposed issue with background information shall be emailed to each member with a reply response of the words YES or NO returned to the sender. The email ballot should be sent to each member no less than thirty (30) days prior to the return notice printed on the email ballot. The votes shall be tabulated by the secretary and reported to the Board. The results of the votes shall be communicated to the membership by the President. A majority vote of those ballots returned shall determine the results.
- D. Proxy voting shall not be permitted.

ARTICLE V

MEETINGS

- Section I Meetings of the Northeast Indiana Organization for Nursing Leadership shall be held at least six times per year.
- Section II Special meetings may be called at the request of the president or at the request of five (5) members by sending written notice to the members at least ten (10) days prior to the meeting.
- Section III Five (5) members one of which much be an officer shall constitute a quorum at the meeting.

ARTICLE VI

VOTING AND ELECTIONS

- Section I Election of new officers shall be held at the October meeting, with name of the new president sent to CEO of IONL by November 1st.
- Section II The past president shall convene a nominating committee no later than the September meeting.

- Section III Ballots shall be mailed for emailed to the membership 14 days prior to the October meeting at which time election of officers shall be held. Absentee ballots shall be accepted by return mail/email. Ballots shall not be mailed to members whose dues are delinquent.
- Section IV Each member may cast only one (1) vote.
- Section V Ballots will be tabulated by the chairman of the nominating committee and one (1) other member. Ballots will be destroyed after election results are announced.

ARTICLE VII

OFFICERS

- Section I The officers and their teams shall be:
- A. President is elected bi-annually in October of odd years to a two (2) year term. Term begins January 1 of the following year (even year).
 - B. President-elect is elected as above. At the end of the two (2) year term, the President-elect shall become President.
 - C. Secretary and Treasurer positions are elected bi-annually in October of even years to a two (2) year term. Term begins January 1 of the following year (odd year).
 - D. Officers may be elected to consecutive terms or be re-nominated at a later date. No more than two (2) consecutive terms in the same office.
 - E. In the even the President is unable to complete the term of office, the President-elect will assume the Presidency for the unexpired term and will continue as President for the term that would have been served under normal succession. An election will be held to fill the President-elect position.
 - F. In the event of a vacancy in the office or President-elect, the President shall appoint with ratification by the Membership, an eligible member to fill the vacancy.
 - G. In the event that the Secretary and/or Treasurer shall be unable to complete the term of office for which elected, the President shall appoint a replacement to complete the term.

ARTICLES VIII

DUTIES OF OFFICERS

- Section I President
- A. Prepare agenda.
 - B. Preside at all meetings.
 - C. Appoint special committees.
 - A. Appoint a committee to perform a financial audit annually.

- D. Meet with other officers before the January meeting to plan for coming year and discuss their responsibilities.
- E. Prepare district information for the IONL Newsletter as requested.
- F. Prepare a written report of district activities for each IONL Board meeting and for annual IONL business meeting.

Section II President-elect

- A. Assume the responsibilities of the president in her/his absence or when requested.
- B. Serve as coordinator of educational needs.
- C. Chairperson of Bylaws Review Committee.
- D. Represent president at State IONL Board meeting if president is unable to attend.

Section III Secretary

- A. Keep minutes of all meetings and mail copies to all members.
- B. Notify members of time and place of monthly meetings.
- C. Take care of correspondence as indicated.
- D. Mail a revised copy of bylaws to each member of the Organization.
- E. Responsible for Social Media marketing NEIONL

Section IV. Treasurer

- A. Manage monies and send a separate statement of dues to each member in November.
- B. Prepare a financial report of the past year's activities to be submitted at the first meeting of the year. The outgoing secretary-treasurer is responsible to prepare a financial report for all members.
- C. Send applications for Membership as requested by the President. Keep a file of members in good standing.

ARTICLE IX

The rules contained in "Robert's Rules of Order, Revised" shall govern this organization in all cases to which they are applicable in which they are not inconsistent with these bylaws.

ARTICLE X

- Section I A Bylaws committee shall meet annually for review of the by-laws.

- Section II Bylaws may be revised at any regular meeting provided written notice has been given to the members thirty (30) days prior to the meeting.

- Section III A two-thirds (2/3) majority vote of quorum is necessary for approval of any proposed bylaws change.

- Section IV President forwards revised bylaws to CEO IONL each time they are revised.

ARTICLE XI

DUES

- Section I
 - A. Annual member dues shall be \$50.00 per member.
 - B. Associate dues shall be \$10.00 per member.
 - C. Monies shall be submitted in January of each year for the ensuing year’s dues. Bills for the dues shall be sent with announcement for the November meeting.
 - D. The fiscal year is January 1 through December 31.
 - E. Delinquency – Members who have not paid dues for the current year by March 1, shall be deleted from the membership roster and shall not enjoy further membership privileges. If someone new attends a meeting then an introduction letter will need to be sent inviting them to join. If they have attended three meetings or more and have not paid membership dues, then they will be notified via letter that they will be removed from all NEIONL communications. All dues will need to be received no later than June 1st for that calendar year. If a member is joining between June 1st and September 30th, they will need to pay by December 31st. Anyone joining after October 1st will have their dues applied to the following year.

Bylaws Revised: October 1971
 March 1975
 May 1977
 April 1978
 January 1982
 March 1983
 April 1985
 July 1986

September 1989

January 1994

September 1996 (Effective January 1, 1997)

January 1998

March 2003

September 2009

January 2018

May 2020

July 2022

March 2023